

Agenda for a meeting of the Executive to be held on Tuesday, 9 January 2018 at 10.30 am in Committee Room 1 - City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
V Slater
I Khan
Ross-Shaw
Ferriby
Jabar

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

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City Solicitor

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To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

2. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell - 01274 434580)

3. RECOMMENDATIONS TO THE EXECUTIVE

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell - 01274 434580)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE
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<i>(Councillor Hinchcliffe)</i>

4. A COUNCIL TAX REDUCTION SCHEME FOR 2018/19

1 - 32

The Revenue Support Grant, which includes funding for Council Tax Reduction (CTR), has been subject to year on year reductions; and is expected to reduce further so that by 2020/21 it will cease entirely

The expanded scope of Universal Credit will significantly increase the administrative burden of the current CTR scheme for the Council and will create council tax collection difficulties

Following the decision of Executive (10 October 2017), public consultation on proposed changes to the CTR scheme to reduce cost and mitigate the administrative burden has been undertaken

The report of the Strategic director corporate Services (**Document “AN”**) sets out the results of that consultation; and makes recommendations to revise the CTR scheme for 2018/19 and that transitional support is put in place to help those that see a significant reduction in their CTR as a consequence of those proposed changes.

Recommended –

That Executive consider and agree the following recommendations to Council –

(1) That the outcome of the public consultation as set out in appendix 1 to Document “AN” is considered and noted

(2) That members have due regard to their responsibilities under the Public Sector Equality Duty and consider the potential impacts of the proposed changes on working age claimants as set out in the Equality Impact Assessment at appendix 3 to Document “AN”

(3) That the following amendments to the current Council Tax Reduction (CTR) scheme are adopted and take effect from 1 April 2018

- **Set the maximum CTR for all working age recipients at 70% of a Band A property for all claimants**
- **Limit entitlement of CTR to those that qualify for £4.00 or more per week**
- **Remove the Second Adult Rebate**
- **Introduce a £1 Minimum Change threshold**
- **Assess self-employed in receipt of UC on actual income for the first 12 months of self-employment, and on actual income or the National Living Wage, whichever is greater, thereafter**

(4) That the CTR discretionary support scheme as set out in Appendix 4 to Document “AN” is adopted from 1 April 2018

(Corporate Overview & Scrutiny Committee)

(Martin Stubbs – 01274 432056)

5. CALCULATION OF BRADFORD'S COUNCIL TAX BASE AND BUSINESS RATES BASE FOR 2018-19

33 - 50

The purpose of the report of the Strategic Director Corporate Services (**Document “AO”**) is to calculate both the Council’s Council Tax and Business Rates bases for 2018-19, which in turn will determine the amount of income the Council will raise locally in 2018-19.

The report is divided into two sections. Section A sets out how the Council Tax Base is calculated. It takes into account the Council’s Council Tax Reduction Scheme, exemptions and discounts and an estimate of the growth in new residential builds. Section B estimates the amount of income that will be generated from Business Rates.

Recommended -

- (1) That the number of band D equivalent properties estimated by the Council as the Council Tax Base for 2018-19 for the whole of the Bradford Metropolitan District is 140,348 as set out in Appendix A1 of Document “AO”.**
- (2) The Council Tax Base for 2018-19 for each Local Council is set out in Appendix A3 of Document “AO”.**
- (3) That from 1 April 2018, in calculating the Council Tax Base, care leavers up to the age of 21 are exempted from paying Council Tax. This exemption applies up to the end of the financial year in which the care leaver attains the age of 21. Further, care leavers are disregarded for the purpose of assessing the number of adult residents in a property for the calculation of Council Tax. This disregard applies up to the end of the financial year in which the care leaver attains the age of 21.**

- (4) The amount estimated by the Council as the Business Rates income for 2018-19 as included on the Council's NDR1 return (Appendix B1 to Document "AO") is £129.6m
- (5) Of the total Business Rates income;-
50% is paid to Central Government - £64.7m
1% is paid to the West Yorkshire Fire Authority - £1.3m
49% is retained by the Council - £63.5m

A further cost of collection allowance is paid to the Council of £0.7m.

- (6) That authority is delegated to the Strategic Director for Corporate Services (or interim Section 151 officer) in consultation with the Leader of the Council to make any necessary amendments to the calculation of the Business Rates estimate arising from the completion of the 2018-19 NDR1 form received from the Government and to include the amended figures in the 2018-19 Budget papers for Council.

(Corporate Overview & Scrutiny Committee)

(Martin Stubbs – 01284 432065/ Andrew Crookham - 01274 433656)

6. **A STRATEGY FOR GROWTH IN INCOME FROM COUNCIL TAX, BUSINESS RATES AND INVESTMENT**

51 - 70

The report of the Strategic Director of Corporate Services (**Document "AP"**) proposes a strategy for growing the Council's sources of income from Council Tax, Business Rates and investment in assets, recommending an Investment Advisory Group is established to oversee activity and manage risks.

Recommended –

- (1) **To accept the basic premise underpinning Document "AP", that targeted activity should be undertaken to grow income from:**
 - (a) **Council Tax**
 - (b) **Business Rates**
 - (c) **Income-generating investment**
- (2) **To pursue the next steps outlined at Section 8 of Document "AP".**

(Corporate Overview & Scrutiny) (Stuart McKinnon-Evans – 01274 432800)

C. PORTFOLIO ITEMS

EDUCATION, EMPLOYMENT & SKILLS PORTFOLIO

(Councillor I Khan)

7. REVISED PROPOSALS FOR THE RESTRUCTURE OF SEND SPECIALIST TEACHING SUPPORT SERVICES

71 - 106

On 20 June 2017, Executive agreed to a period of consultation until 31 August 2017 with a range of stakeholders on the proposed remodelling of SEND services for children and young people from ages 0-25.

As a result of feedback and responses during this period of consultation, particularly from schools, internal staff teams and national organisations representing children and young people with sensory impairment, the proposals in the previous report to Executive have been changed.

The changes take account of the feedback received in order to:

- Ensure that the proposals improve the quality of support and provision for all SEND pupils and meet the SEN Improvement Test (See Appendix 1);
- Ensure that the funding from the Dedicated Schools Grant High Needs Block (HNB) is used effectively and efficiently to meet the full range of SEND needs across the 0-25 years age range;
- Specifically, we need an option which **both** reduces pressure on the High Needs Block **and** increases specialist places.

The Strategic director children's Services will present a report (**Document "AQ"**) which seeks approval for a further period of formal consultation on a revised preferred option for transforming the SEND specialist teaching and support services.

Recommended -

- (1) **That the Executive accepts Option 3 as set out in Document "AQ" as the preferred option for consultation.**
- (2) **Executive is asked to approve a period of consultation from 17 January 2018 to 28 February 2018 with children, young people, families, partners, stakeholders, staff and all interested parties, see Appendix 4 to Document "AQ".**

- (3) **That Executive receives a further report in April 2018 following the period of formal consultation.**

(Children's Services Overview & Scrutiny Committee)

(Judith Kirk 01274 439255)

8. **MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY** 107 -
118

To receive the minutes of the meeting of the West Yorkshire Combined Authority held on 5 October 2017 attached.

9. **EXCLUSION OF THE PUBLIC**

Recommended –

That the public be excluded from the meeting during the discussion of the Not for Publication Appendix to Document “..” on the grounds that it is likely, in view of the nature of the proceedings, that if they were present, exempt information within paragraphs 3 and 5 (financial or business affairs and legal privilege) of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed and it is considered that, in all the circumstances, the public interest in allowing the public to remain is outweighed by the public interest in excluding public access to the relevant part of the proceedings for the following reasons:

It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial and legal implications of any decision.

**REGENERATION, PLANNING & TRANSPORT
PORTFOLIO**

(Councillor Ross-Shaw)

10. **CITY CENTRE REGENERATION** 119 -
128

The report of the Strategic Director Corporate Services (**Document “AR” which contains a Not for Publication appendix**) will provide an update on Bradford's city centre regeneration projects including further details in respect of the Bradford Odeon, following on from Executive on 5th December 2017.

Recommendation -

Members are recommended to note the contents of Document “AR” and the recommendations in the confidential appendix.

(Corporate Overview and Scrutiny Committee)

(Ben Middleton – 01274 439607)